

# Strategic PMO Roadmap Self-Assessment Worksheet

## A Professional Tool for Project Managers

The Strategic PMO Roadmap Self-Assessment Worksheet is designed to help project managers evaluate their PMO's alignment with corporate strategy, stakeholder engagement, performance metrics, and continuous improvement practices. Use this tool to identify strengths, gaps, and actionable steps.

### Instructions

- Rate each assessment item on a scale of 1 to 5 (1 = Needs Improvement, 5 = Excellent).
- Provide notes or action plans for each item to address gaps or enhance practices.

### Assessment Categories

Category	Assessment Item	Score (1-5)	Notes / Action Plan
Vision & Objectives	Define clear PMO vision aligned with corporate strategy		
Vision & Objectives	Set SMART objectives for strategic impact		
Vision & Objectives	Executive sponsorship framework established		
Stakeholder Alignment	Stakeholder mapping completed for all key stakeholders		
Stakeholder Alignment	Value proposition statements tailored for each stakeholder group		
Stakeholder Alignment	Regular governance forums with cross-		

	functional representation		
Metrics & KPIs	Balanced scorecard metrics defined (financial, customer, process, innovation)		
Metrics & KPIs	Real-time dashboard accessible to executives and project teams		
Metrics & KPIs	Leading and lagging indicators clearly defined and communicated		
Continuous Improvement	Lean & Agile practices embedded into the project lifecycle		
Continuous Improvement	Structured mentorship/training programs for business acumen and leadership		
Continuous Improvement	Central knowledge repository maintained for best practices and lessons learned		

## Next Steps

- Compile scores and analyze patterns to identify areas needing improvement.
- Develop targeted action plans for low-scoring items.
- Use this worksheet periodically to track progress and refine strategies.